

### **Tailoring relocation solutions**

We have been striving for business excellence since the foundation of the company 40 years ago. Constant quality and customer orientation has led to continuous growth and market leadership. With ten offices across Switzerland and one in Germany, we provide a wide range of relocation solutions. We support expatriates and international companies with pre-hire orientation tours, home search assistance, school search, immigration and settling-in services. Our services range from international removals to furniture rental. Behind our success are 275 experienced and talented employees who constantly aim to exceed customers' expectations.

**For our Bern office we are looking for**

## **Relocation Consultant 40%-60% (on-call)**

**Your job** is to help newcomers to Switzerland, employed by multinational corporations, to settle in smoothly by facilitating all aspects of home finding, settling in, registrations and familiarization with local areas and custom. You will also be responsible for the departure services which include among other things the assistance with handover of property, lease cancellations and deregistration.

**We are looking for** an experienced candidate (ideally with minimum 1 year of working in relocation), who is fluent in English and German, and has lived in the Bern area for a number of years (extra knowledge of Neuchâtel is a plus). Holder of a Swiss driver's license, strong organizational and computer skills, able to take initiative, a well-developed customer service and diplomacy, as well as being an open-minded team player, this may be the opportunity for you.

**We offer you** an interesting mix of office duties and being "on the road" with the client, in a dynamic environment with autonomy and responsibility. With an on-call contract you will work between 20% - 60% depending on the industry season and on the days that clients need you.

If you match the profile above and feel that you can fill the role with flexibility and good humor, please send your application **by email** to: [application@packimpex.ch](mailto:application@packimpex.ch)

**Packimpex Ltd., Mrs. Melissa Christen**

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