

Zurich, 08.01.2018

Zurich Instruments is the technology leader for advanced test & measurement instruments for dynamic signal processing. Our products are used in many application fields by demanding researchers all over the world. Zurich Instruments' vision is to revolutionize instrumentation by incorporating the latest analog and digital technology into powerful measurement systems for unprecedented functionality and performance.

For our team in Zurich we are looking for an

HR Hiring and Development Expert, 60% to 80%

You like working in a fast-growing high-tech environment and have experience in hiring and developing talents with specific skills? You have a good understanding of how people, culture and organization all connect together? This is your opportunity to join us and contribute to the fast growth of Zurich Instruments.

In this position you will

- Recruit technical specialists in close collaboration with our team leaders
- Manage and enhance our people development processes and tools
- Support the organizational development of a 50 people company in all HR matters
- Assist projects related to the continued internationalization of Zurich Instruments
- Contribute to the administration of the daily HR business

To make these endeavors successful, you should bring

- Swiss federal diploma in HR (or equivalent) or university education in human resources management and at least 3 years experience in a similar position
- Track record in managing recruitment process from first contact to contract closure
- Experience in people and organizational development
- Experience within an international and multicultural environment
- Independent and efficient working style driven by results
- Strong interpersonal skills, ability to efficiently interact with internal and external stakeholders
- Fluent in German and English, additional languages are a plus

We offer

Zurich Instruments offers a diverse work environment with an open, sporty company culture where people develop and form the base of our joint success.

We are looking forward to receiving your resume and motivation letter at career@zhinst.com.