

## GIVE YOUR CAREER A NEW SWING AND DISCOVER THE PROFESSIONAL POSSIBILITIES WITHIN AVANTOR

### Senior HR Business Partner - 60-65 % (m/w)

We are currently looking for a passionate colleague for the continuation of local HR services for Switzerland and implementation of global strategies.

In this role, you are responsible for our 150+ Swiss employees and reporting to the HR Director East.

This is a part time role offered on a 60 to 65%.

We would like you in the office at least 3 - 4 days a week in order to insure business continuity - hours are flexible.

#### Scope

- Key liaison with Heads of business segments, supports also with change management
- Driving talent development activities incl. support of line managers (e.g. succession planning and compensation process)
- Implement Human Resources policies, programs and processes for Switzerland
- Ensure compliance with labour law and advices for legal HR matters
- Support recruitment activities (CoE planned in future)
- 1 direct report

#### Requirements

- Minimum of 3 years in a comparable position
- Used to or interested in a global environment
- Structured and reliable
- Very independent and service orientated
- Fluent in English and German (preferably mother tongue)
- Solid MS Office knowledge and HR systems oriented

#### Why should you join:

- Opportunity to work within a great international environment
- Collaborate with highly committed and professional colleagues in our European locations
- High level of independence

We will use the personal information that you have submitted to us in order to consider your application for the relevant role.

[https://vwr.wd1.myworkdayjobs.com/de-DE/avantorJobs/job/Dietikon-CHE/HR-Manager---18-months-contract\\_R-112381?utm\\_source=avantorinc.com&utm\\_medium=link&utm\\_campaign=AvantorCareers&utm\\_content=AvantorCareerPage-012018%3E](https://vwr.wd1.myworkdayjobs.com/de-DE/avantorJobs/job/Dietikon-CHE/HR-Manager---18-months-contract_R-112381?utm_source=avantorinc.com&utm_medium=link&utm_campaign=AvantorCareers&utm_content=AvantorCareerPage-012018%3E)

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