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Glencore is one of the world's largest globally diversified natural resource companies and a major producer and marketer of more than 90 commodities. Our operation comprise around 150 mining and metallurgical sites, oil production assets and agricultural facilities – supported by a network of more than 90 offices located in over 50 countries.

We employ approximately 146,000 people including contractors and we provide people with the opportunity to develop and grow their expertise and the confidence to grow their careers.

Based at the **Headquarters in Baar/Switzerland**, our **Compliance Department** is looking for a

Junior Compliance Officer, Sanctions and AML

In detail, the position encompasses duties and responsibilities as follows:

- providing basic guidance and advice on sanctions and anti-money laundering compliance topics
- monitoring sanctions updates in various jurisdictions
- assisting in the development and implementation of sanctions and anti-money laundering policies, procedures, training and systems controls
- assisting with sanctions due diligence
- reviewing of KYC documents
- managing and updating various databases and overviews
- working with team subject matter experts on various projects

We are looking for a candidate...

- with a university degree (legal or similar) or substantive experience in the area of sanctions
- with 2-3 years of experience in a similar function, preferably including sanctions monitoring tasks
- who in addition to sanctions has a good knowledge of general compliance issues including anti-corruption, anti-money laundering and conflict of interest
- who is fluent in English (corporate language), any additional language is a great asset

The ideal candidate...

- is self-motivated, enthusiastic and a true team player with a high level of trust and integrity
- has an independent and flexible work attitude and is able to work well under pressure
- has a problem-solving mind-set and takes initiative
- has very good written and verbal communication skills
- has a good know-how in using IT applications (MS Office)

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