



Work with leaders in your field every day.

Glencore is one of the world's largest globally diversified natural resource companies and a major producer and marketer of more than 90 commodities. Our operations comprise around 150 mining and metallurgical sites, oil production assets and agricultural facilities - supported by a network of more than 90 offices located in over 50 countries.

We employ approximately 155,000 people including contractors and we provide people with the opportunity to develop and grow their expertise and the confidence to grow their careers.

Junior Tax Specialist – International Tax Accounting

Tax Department Head Office Baar, Switzerland

Tax accounting bridges the gap between two different sets of rules: accounting standards and tax law. This overlap will continue to grow with the increasing momentum towards tax transparency initiatives around the globe. In order to strengthen our team, we are looking for a Junior Tax Specialist who will support the tax accounting team.

Direct reporting line to the Head of Tax Reporting

Responsibility:

- Managing regulatory tax reporting requirements (e.g. BEPS Country-by-Country Reporting)
- Support the quarterly and annual income tax reporting process
- Correspond with reporting entities to ensure accurate and timely completion of tax reporting packages
- Provide tax reporting advice to accountants/controllers on income tax accounting (IAS 12)
- Collect all tax reporting relevant information by means of a Tax Reporting Software
- Deal with ad-hoc tax reporting queries
- Assist with the implementation and ongoing maintenance of the Tax Reporting Software
- Assist in the annual report tax disclosure note preparation
- Support the Head of Tax Reporting in implementing and maintaining the global tax risk framework

The function requires:

- 2-3 years' experience in reporting of an international company and first experience in tax accounting
- Solid computer literacy, Excel, Word and PowerPoint
- Hyperion knowledge (Enterprise/HFM) is a plus
- Excellent verbal, written communication and interpersonal skills
- Attention to details, ability to set priorities and meet deadlines
- Working independently to prepare, analyze and report financial information in a timely and high quality manner
- Solution oriented, ability to cope with complexity
- English written and spoken mandatory, other languages a plus
- Ability to work in a fast-paced, dynamic and flexible environment
- Willing and eager to learn
- A good team player, open minded and initiative personality

DIVERSIFIED • DEDICATED • DRIVEN

[apply now](#)

www.glencore.com/careers

GLENCORE