



responsAbility is one of the world's leading asset managers specializing in development-related sectors of emerging economies. responsAbility provides debt and equity financing to non-listed companies with business models that target the lower-income section of the population and can thus drive economic growth and social progress.

responsAbility is proud to be an equal opportunity employer. Our commitment is to provide you with the best possible recruitment experience along with a neutral assessment of your CV and application. Your skill set, education and experience are what we focus on. We therefore kindly ask you to support us on this matter by refraining from putting any personal details (such as picture, gender, marital status etc.) on your CV or motivation letter.

To support our Sales Management & Support team, we are looking for a

Student Support

on an on-demand-basis (approx. 10-20%).

Your Main Tasks

- Support in preparing all sorts of mailings throughout the year via mailing tool
- Carry out internal inquiries to collect content and data for mailings
- Analyze responses and click rates after mailings
- Assist in handling client data in CRM tool to abstract for mailings

Your Experience and Skills

- Ongoing studies in finance, business administration or equivalent and first professional experience in the financial industry would be an advantage
- Sound IT skills in MS Office, ideally experience with MS Dynamics / SharePoint
- Very good knowledge of German and English
- Independent and exact working method, flexibility as well as a quick grasp of the issues
- Enthusiasm for responsAbility's development-related activities

An exciting job, located in the city of Zurich, with plenty of room for personal initiative and within a multicultural growth environment, awaits you.

For any questions, please contact Melanie Frischknecht.

www.responsAbility.com

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