

We are a dynamic and innovative group of companies dedicated to pharmaceutical industry services focusing on the development, registration, manufacturing and international marketing of pharmaceuticals based on advanced and refined added drug delivery formula technologies.

In the course of the growth and development of our international market position we are looking for a very proactive and motivated

Trainee Commercial Controlling (100 %) m/f

located in **Zürich / Oerlikon**. In this interesting and varied position you will take over the following tasks:

Tasks

- ▶ Support Commercial Controlling team during monthly closing process
 - Reconciliation of different system, initiate corrections and keep track of it
 - Issue reports to different internal stakeholders
- ▶ Manage various ad-hoc requests
 - Collection of data, perform calculations and analysis
- ▶ Contribute to maintenance and improvements of current BI systems and reporting tools
 - Ensure the accuracy of financial data, perform tests during developments
 - Maintain Excel files which are used as a basis of analysis
 - Ensure that Master Data are always up to date
 - Develop new analysis tools and reports
- ▶ Support in administrative tasks
 - Update of commercial reporting and sales accounting guidance's
 - Reconciliation of tender clearings
 - Develop and maintain the departments SharePoint

Ideal personal profile:

- ▶ Student of business administration, finance or related field
- ▶ Ideally first experience in controlling/finance area as well as working with SAP
- ▶ Basic understanding of accounting and IFRS principles
- ▶ Strong user in MS Excel and MS PowerPoint, ideally with VBA and MS Access skills
- ▶ English required, German would be an advantage

We offer you a dynamic and challenging environment, a fast growing group with an international focus, a modern and professional environment and exciting opportunities to develop personally and professionally.

If you are interested in working for a company that offers such challenging opportunities, we invite you to send your application along with all pertinent documents - **preferably via e-mail into one PDF document** - to Mrs. S. Gamboni, Human Resources Management. Sandra Gamboni, HR Business Partner / Phone +41 44 555 22 00 / hr.international@acino.swiss / We are looking forward to meeting you in person. / *Only direct applications are considered.*

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